

Dear Parents/Carers

We would like to take this opportunity to introduce ourselves to you and explain a little about our company and how we work.

As you may be aware, all children in KS1 are entitled to a free school lunch each day, KS2 meals are charged at £2.45 a day, £2.90 with a juice.

Orders need to be placed via Parentmail, we will need you to fill out a permission slip, this allows us to share your details with IRIS Software Group Ltd; these can be found on our website – [www.lataca.co.uk](http://www.lataca.co.uk).

It is really good idea to go through the menu with your child as there are several choices each day and we want to make sure your child has a lunch they will enjoy.

Whilst the KS1 meals are free of charge, we do offer juice at 45p each day. If you would like your child to receive a juice you will need to select the option on Parentmail.

If you have any concerns or queries regarding lunches, we are always available by phone or email and can usually sort out any problems/concerns straight away. If you have a more serious matter to discuss, such as dietary requirements/food allergies or intolerances you can email myself directly on [info@lataca.co.uk](mailto:info@lataca.co.uk).

We do not carry spare jacket potatoes or vegetarian meals etc. hence the importance of ordering.

We will only give your child the meal you have ordered, due to allergies/intolerances, and so it can become upsetting for the children if an order has not been placed.

We are very flexible, and if you realise your child doesn't like a specific meal you can always log in to Parentmail and make changes to your order.

We hope your children enjoy their school meals as much as we enjoy making/serving them! As always, if we can help in any way with this process please do not hesitate to get in touch, either via email or a phone call. Our contact details can be found below.

Email Address: [info@lataca.co.uk](mailto:info@lataca.co.uk)  
Telephone number: 01380 502335

Regards,  
Laura Taylor