



"Learning Together, Playing Together, Succeeding Together"
Supported by Christian values

Head teacher: Caroline Jackson

26th May, 2022.

Dear Parents / Carers,

To support the children's learning a trip to the Roman Baths in Bath has been arranged for Wednesday 6th July. Your child will be travelling to Bath by train from Chippenham railway station.

You will need to drop your child at Chippenham railway station at 9.15am and collect from Chippenham railway station in the afternoon at 2.55pm. Your child will need to bring a packed lunch on this day and wear school uniform.

The costs of the visits are as follows:

Entry and workshops at Roman Baths:	£13.10
Transport:	£ 3.40
Total:	<u>£16.50</u>
Contribution being requested from parents	£16.50

Schools are not allowed to charge parents for any activity related to the regular teaching of the curriculum but we can request a voluntary contribution to cover costs of visits. The school budget is not sufficient to cover the costs of visits and unfortunately, visits cannot take place without sufficient voluntary contributions being received. If we do not receive enough contributions, unfortunately this visit will have to be cancelled. In the event of a visit being cancelled, all contributions will be returned. An extract regarding voluntary contributions, taken from the Charging and Remissions Policy, is shown on the next page.

Please complete the permission slip on the next page and pay the voluntary contribution **by 15th June** to indicate permission for your child to attend the visit. **+Parent Pay is our preferred method of payment.**

Yours sincerely,

Mrs Whitbread
Beech class teacher

Beech Class visit to Roman Baths Wednesday 6th July

- I give permission for my child _____ to attend the above visit and I understand my child will travel by train.
- I understand the voluntary contribution of £16.50 covers costs of the visit and transport
- I have paid via +Parentpay
(Tick boxes)

Our preferred method of payments is +parentpay but contributions may be made by cash, cheque or BACS payment. Cheques made payable to Lacock School. All payments must be in a sealed envelope with the child's name, trip name and amount enclosed clearly on the outside.

	Y/ N
I will transport my child to and from Chippenham station, Cocklebury Road, Chippenham, Wiltshire, SN15 3QE Dropping off at 9.15am and collecting at 2.55pm	Yes / No (please circle)
I have arranged for my child to travel to and from Chippenham station, Cocklebury Road, Chippenham, Wiltshire, SN15 3QE. Dropping off at 9.15am and collecting at 2.55pm with the following parent / carer. Name of parent / carer:	Yes / No (please circle)

Indicate any medical conditions the school should be aware of before the event:

Parent / Guardian:

Print Name: Date:

School Visits; extract from the Charging and Remissions Policy

Voluntary Contributions

Nothing in legislation prevents a school governing body from asking for voluntary contributions for the benefit of the school or any school activities. However, if the activity cannot be funded without voluntary contributions, the governing body or head teacher will make this clear to parents at the outset. The governing body or head teacher will also make it clear to parents that there is no obligation to make any contribution.

It is important to note that no child will be excluded from an activity simply because his or her parents are unwilling or unable to pay. If insufficient voluntary contributions are raised to fund a visit, then it will be cancelled. If a parent is unwilling or unable to pay, their child will still be given an equal chance to go on the visit.

Any transport provided by the school in school hours will be provided free of charge (though a voluntary contribution could be requested)