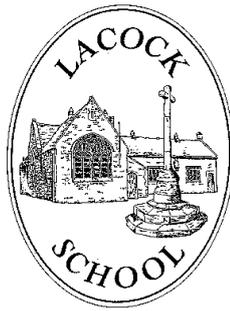


# Lacock CE (VC) Primary School



## Remote learning Policy

<b>Status</b>		
<b>Date adopted by governing body:</b>		October 2020
<b>Review Date:</b>		December 2020
<b>Revision History:</b>		<b>Date</b>
Created by	Ashleigh Whitbread	Oct 2020
Reviewed		

Chair of Governors: \_\_\_\_\_ Date: \_\_\_\_\_

## **Introduction, aims and objectives**

During a period of school closure, staff at Lacock Primary school will continue to provide high quality education and support to our pupils using remote learning. Extensive remote learning would apply particularly in a situation in which the school is closed for an extended period of time, but a high proportion of learners and teaching staff are healthy, and able to work as normal from home.

This policy does not apply in the event of short-term school closures (e.g. as a result of inclement weather) or a short-term learner absence (less than 3 days). There is no obligation for the school to provide continuity of education to learners who absent themselves from school, in breach of school or government guidance. This may apply, for example, if parents choose to take learners on holiday during term time. Similarly, this would apply if parents made the decision, without prior agreement with the school, to absent their child from school 'as a precaution', against official guidance, in the event of an outbreak of infectious disease.

All learning will be conducted through Tapestry app. This allows staff to keep in daily contact in a professional and confident way with their class. Teachers will be planning and preparing work that will not overwhelm our children. Teaching and learning can be tailored and changed to meet all our learners needs, replicating our classroom practice within school. Overall, the wellbeing of the children will be at the centre of everything we do during this time.

- To outline Lacock Primary School's approach for pupils that, from September 1<sup>st</sup> 2020, will not be attending school through choice with prior arrangement, as a result of government guidance or due to continued shielding.
- To outline Lacock Primary School's expectations for staff that, from September 1<sup>st</sup> 2020, will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

## **Flexibility**

We understand that under these circumstances, families will be affected in several different ways. For example but not limited to:

- Parents may be also working from home during this period and therefore access to technology may be limited;
- Parents may have 2 or more children, of varying ages, at home all accessing remote education. In these circumstances older children studying for exams (GCSEs, A-Levels) will take priority;
- Teachers and teaching staff may be trying to manage their own home situation and supporting their own children in their remote learning;
- Technology and remote learning platforms may not always work as intended.

In our planning for remote learning we will endeavor to take these into account and plan accordingly for our families. An understanding and willingness to be flexible from all sides is essential in ensuring that remote learning is a success.

## Expectation management

At Laccok Primary School we believe that it is in the best interests of our pupils to continue providing structure to the best of our ability remotely. The work that will be planned for and set will be part of our current curriculum planning so cannot be considered optional, however bearing in mind the need to be flexible, parents and children should approach remote learning in a way that best suits their home situation.

Teaching staff will:-

- Share teaching and activities with their class through the Tapestry app;
- Continue teaching in line with current, extensive planning that is already in place throughout the school;
- Adapt teaching and activities for pupils on the SEN register to ensure that their needs are met accordingly;
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this, with the occasional teaching video to teach new concepts;
- Keep in contact with children through the Tapestry app only;
- Reply to messages, set work and give feedback on activities during the normal teaching hours 8.40am – 3.30pm;
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways;
- Be completing other essential work within school time, such as meeting with other teaching staff, subject and curriculum development;
- If unwell themselves, be covered by another staff member for the sharing of activities. Follow up of messages on Tapestry during this time will not be undertaken until the teacher is fit to work.

Children will:

- Be assured that wellbeing is at the forefront of our thoughts and the need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities;
- Work through the work that has been set for them on Tapestry by their teacher. Potentially work a day or two behind due to what works best as a family;
- **Only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly;**
- Only access the material shared by their teacher with parental permission;
- Read for 30 minutes, practise spelling and times tables daily, either independently or with an adult;
- Consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us or just be creative. Show teaching staff what you have learnt on Tapestry.

Parents will:

- Support their child's learning to the best of their ability;

- Encourage their child to access and engage with Tapestry posts from their teacher;
- Know they can continue to contact their class teacher as normal through Tapestry or teachers emails if they require support of any kind;
- Understand that teachers will not respond to emails or Tapestry posts outside of normal teaching hours;
- Check their child's completed work each day and encourage the progress that is being made;
- Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax;

### **Home learning timetable**

To try and keep as much structure and normality to our pupils as possible, teachers will be setting a variety of work for a whole week. This will consist of a daily Literacy and maths lesson, as normal in our classroom practice. Daily reading, spelling and times table practice, again as is normal in our classroom practice. There will also be one topic lesson planned for daily covering a range of other subject areas including but not limited to Science, Topic, French (KS2) and art.

### **Support for pupils with SEND**

Teachers will ensure that all work set is differentiated as required for all learners, as is normal in daily classroom practice. Advice for parents and pupils can be sought from our schools SENCo (Claire Cursiter or Ashleigh Whitbread). In addition to this, the SENCo will maintain contact with pupils on the SEN register, by email or through Tapestry as well as ensuring that teachers are planning for their needs accordingly.